

A regular meeting at the North Wheeler County Hospital District Board was held at the hospital at 600 p.m. March 16, 2026

Members Present: Janie VanZandt, Chairman  
Marla Ford, Vice-Chairman  
Brenda Sparlin, Member  
Ken Daughtry, Member

Members not Present: Shelly Teichman, Jave Henderson, CFO

Others Present: Melissa Eagan, CEO

1. **CALL TO ORDER AND PRAYER:** Janie VanZandt, Chairman, called the meeting to order at 6:00 p.m. with a prayer offered by ken Daughtry.
2. **RECOGNITION OF GUESTS:** Skye Lane, NWCEMS Dept Head; Johnathan Kolarik, N4Matrix; Mandy Meadows, RN CNO
3. **CONSENT AGENDA:**
  - A. Minutes of Previous Meeting February 16, 2026
  - B. Payment of bills
  - C. Investments
  - D. QAPI
  - E. Date of next meeting: April 20, 2026 at 6:00 PM

Brenda Sparlin made a motion to accept the items on the Consent Agenda, Marla Ford seconded the motion, the vote was unanimously approved.

4. **MEDICAL STAFF REPORT:** Per Melissa Eagan, Medical Staff met last Monday and approved proposals that were brought up and discussed. Credentialing is being outsourced at this time and is taking to long to get done and causing billing problems. It is being discussed and reviewed to see if this can be done in house to get billing done faster.
5. **EMS REPORT:** Skye Lane reported that all three trucks are stocked and running. Another UE Scope has a bad battery and will be sent in as soon as the other one gets replaced and returned. Continued in-house training is being done with several BLS, ACLS, and PALS classes being done. Pat Dason with Apollo will possibly be coming in the spring to do a two-day PHTLS class. Service is fully staffed at this time. There were 26 calls in February.

6. **CNO REPORT:** Mandy Meadows, RN, CNO stated that the nursing staff remains adequately staffed. The staff has stepped up as needed to fill shifts so we have not had to use agency nurses. Parkview Hospital is offering IV hydration infusion for any Wheeler County VFD members and First Responders that help with wildfires. Parkview Hospital Medical Staff, Nursing staff, EMS staff, Rural Health Clinic, and Home Health nursing staff were able to get training with the Texas A&M Rural and Community Health Institute with the OB Simulation for emergency deliveries. Also Apollo MedFlight came to Parkview and presented and Extremity Trauma Course.
7. **ADMINISTRATIVE AND FINANCIAL REPORTS:** Melissa Eagan, CFO gave reports in Jace Henderson's absence: a review was done on the balance sheet and the operating/income statement. The 340B 3<sup>rd</sup> party company we are using was discussed, and Melissa and Jace are looking at another company to take this over. Melissa and Jace are visiting with all department heads as the budget year is getting closer. The Financial Stabilization Act Grant has been approved and we are waiting on that. This will help financially in multiple areas  
One of the water heaters went out and had to be replaced. There is a water leak somewhere in the facility under the building and Melissa is working on getting a plumber to find and fix it.
8. **OLD BUSINESS:** none
9. **NEW BUSINESS:**
  - a. Discuss, Consider and Possible Action on: Johnathan Kolarik, N4Matix Compliance Board Education: Johnathan discussed the importance of Cybersecurity Threats to Rural Hospitals and What Boards Must Understand
  - b. Discuss, Consider, and Possible Action on: Policy and Procedure Review for Charity Care, Laboratory, Trauma, Employee Resignation & Status Change: Policies were reviewed and discussed. Motion made by Marla Ford and seconded by Ken Daughtry to approve these as presented. Motion passed unanimously.
  - c. Discuss, Consider, and Possible Action on: Appointment, Credentialing, and Privileging for TORCH Tele Psych Provider Russell Hayes, PA-C, MPAS. Motion made by Marla Ford and Seconded by Ken Daughtry to approve Dr Hayes. Motion passed unanimously.
10. **EXECUTIVE SESSION (pursuant to Texas Government Code, section 551.074):**  
Board went into executive session at 7:00 PM and returned to open session at 7:41 PM.
11. **ADJOURNMENT:** The meeting was adjourned at 7:45 PM. The next regular board meeting will be on Monday, April 20, 2026.

Respectfully submitted,

*Janie VanZandt*

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Janie VanZandt, Chairman

*Brenda Sparlin*

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Brenda Sparlin, Member