

The monthly meeting of the North Wheeler County Hospital District Board was held at the hospital at 6:00 P.M. July 20, 2026

Members Present: Janie VanZandt, Chairman

Brenda Sparlin, Secretary

Sheryl Lane, Member

Shelly Teichman, Member

Others Present: Melissa Eagan, CEO; Jace Henderson CFO, Mandy Meadows, CNO,

Skye Lane, EMS Director, Johnathan Kolarik, N4Matrix

Members By Phone: Daresa Rhine

1. **CALL TO ORDER:** Janie VanZandt, Chairman at 6:00 P.M.
2. **PRAYER:** offered by Jace Henderson
3. **ROLE CALL & RECOGNITION OF GUESTS**
4. **PUBLIC COMMENT:** None
5. **CONSENT AGENDA**
 - A. MINUTES OF PREVIOUS MEETINGS June 15, 2026 and June 29, 2026
 - B. Payment of Bills
 - C. Investments
 - D. Quality Assurance Performance Improvement Reports for Parkview Hospital, Parkview Rural Health Clinic, North Wheeler County EMS, Parkview Hospital Home Health Agency, Parkview Assisted Living by Coordination
 - E. Date of Next Meeting: August 17, 2026, at 6:00 P.M.
Motion made by Brenda Sparlin and seconded by Shelly Teichman to approve all items. Vote was unanimous
6. **EMS REPORT:** Medic 1 and Medic 2 are back from the Ford house. Medic 1 had pressure switch replaced. Medic 2 has a rear evap line leaking. Will have to be fixed by Medic 1. In house training continues. There is an opening for a full-time EMT Basic or EMT advance open and a full-time Paramedic. June had 37 calls with an average response time of 4 min. 47 sec.
7. **CNO REPORT:** Nursing staff is fully staffed at this time. Two RN's were hired to replace the night shift RN that left and two RN's that were on part time list have been removed for not having worked in at least 6 months. Each shift has either RN/RN or RN/LVN and two aides. The Trauma Re-designation survey was completed in June.

All employees that have any business around the Landing pad have been assigned and completed required training.

8. ADMINISTRATIVE AND FINANCIAL REPORTS

Jace Henderson, CFO went over current financial information

Melissa Eagan, CEO reported that the Therapy department is hosting a COACH CAMP on July 22. It will include taping/compression, lifting techniques, recovery, and exercise. HHSC hosting a Managing Dementia in Long Term Care on July 22nd. Medical Student rotations starting October 26 – November 20. This will be 1 student. Marketing company will be onsite September 15th & 16th for video and interviews of facility and team. CHNA/Strategic Planning facilitated by Torch will be September 16th – September 18th. Board training will be on the 18th. Foundation held its first meeting on July 16th. All documents were approved and now awaiting the 1023 form. Board president is Zane Zybach, Shelly Telchman, Vice President, and Daresa Rhine is Secretary. Next meeting is scheduled for October 29th.

9. OLD BUSINESS: None

10. NEW BUSINESS:

- a. **DISCUSS, CONSIDER, AND POSSIBLE ACTION ON:** Johnathan Kolarik, N4Matrix Compliance Board report and Annual Board Education: Mr. Kolarik presented the Governing Board's 2026 annual education addressing HIPAA, Risk Management, and Fraud/Waste/Abuse, with emphasis on the Board's responsibility to provide informed oversight without becoming involved in day-to-day operations. Training reviewed the Board's role in establishing expectations, reviewing evidence, identifying patterns, asking informed questions, and supporting resources necessary to protect patients, employees, information, public funds, and the organization. Specific discussion included HIPAA Privacy, Security, and Breach Notification requirements; Security Risk Analysis and corrective-action planning; incident and breach-response processes; organizational risk identification and monitoring; appropriate escalation of significant events, claims, grievances and repeat concerns; Fraud, Waste, and Abuse definitions and warning signs; non-retaliatory reporting practices; and the importance of Governing Board minutes demonstrating that compliance and risk information was presented, reviewed, discussed, and acted upon as appropriate. Mr. Kolarik also provided an update regarding the continuing development of Parkview's Integrated Risk Management, Corporate Compliance, Emergency Preparedness, workforce education and policy management activities. The Board was advised that recurring compliance and risk-management walkthroughs continue to transition toward greater internal ownership;

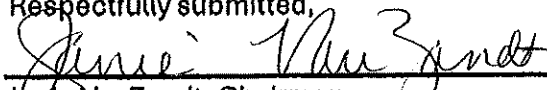
monthly workforce education remains active; and substantial policy-development work has been completed for Maintenance, and other departments while remaining underway for Home Health, rural Health Clinic Rehabilitation Services, Medical Records, Human Resources, and other operational areas. Current priorities include completion and implementation of remaining policy sets, development of the hospital's Continuity of Operations Plan, Preparation of an After-Action Report regarding the recent severe-weather event, deployment of an Industrial-Incident patient-surge tabletop exercise continued physical-security and environmental walkthroughs, and ongoing monitoring of emergency preparedness, facility access, documentation, and regulatory readiness. The Board acknowledged that these activities represent a continuing, organization-wide process requiring sustained leadership and governance oversight, accepted the education and project update as presented, and supported continued monitoring and reporting of progress, identified risks, and corrective actions through the Governing Board.

- b. **DISCUSS, CONSIDER, AND POSSIBLE ACTION ON:** Policies & Procedures for Business Office: Board reviewed these, motion made by Shelly Telchman, Seconded by Brenda Sparlin, vote was unanimous.
- c. **DISCUSS, CONSIDER, AND POSSIBLE ACTION ON:** North Wheeler County Hospital District Foundation Bank Account: The account will be open with a donation that was made to the hospital. Motion by Sheryl Lane and seconded by Brenda Sparlin, vote was unanimous.

11. **EXECUTIVE SESSION:** not needed

12. **ADJOURNMENT:** meeting was adjourned at 6:43 P.M.

Respectfully submitted,


Janie VanZandt, Chairman


Brenda Sparlin, Member