

A regular meeting of the North Wheeler County Hospital District Board was held at the hospital at 6 p.m. on January 15, 2024.

MEMBERS PRESENT: Pam Hibler, Chairman  
Marla Ford, Vice-Chairman  
Janie VanZandt, Secretary  
Ken Daughtry, Member  
Zane Zybach, Member

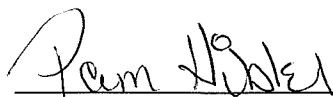
OTHERS PRESENT: Cecil Gaither, CEO; Jace Henderson, CFO; Mandy Meadows, DON; Skye Lane, EMS; Brandy Wright, Radiology Department Head

1. **CALL TO ORDER AND PRAYER:** Pam Hibler, Chairman, called the meeting to order at 6:00 p.m. with a prayer offered by Ken Daughtry.
2. **RADIOLOGY:** Brandy Wright, Radiology Dept Head, introduced herself to the board and discussed her credentials and experience. She has been a radiology tech for over twenty years. Peyton, her assistant, attended an ultrasound school in Florida. She stated that the department needs a better ultrasound machine. She also requested an upgrade on the cat scan because the glass tube overheats. Ken asked if she wanted to be on the E-dispatch. She replied positively.
3. **CONSENT AGENDA:**
  - a. **Minutes of the Previous Meeting:** December 18, 2023
  - b. **Payment of bills**
  - c. **Investments**
  - d. **QAPI**
  - e. **Date of next meeting: January 15, 2024**Janie VanZandt made a motion to accept the items on the Consent Agenda. Ken Daughtry seconded the motion; the vote was unanimous.
4. **EMS REPORT:** Skye Lane reported that all three ambulances are fully stocked. Anti-gel was purchased and put in Medic 1 and 2. All three ambulances were prepared for winter weather, IV fluids were added to the IV warmers, extra blankets were placed in the blanket warmers, bench seat, and the cot. Instructions were given to all crews on how to add the anti-gel after refueling. The EMS suburban was vandalized on December 27<sup>th</sup>, and now Skye is getting estimates for a new windshield. EMS continues to train online and in-house. Skye is using some of the RAC money on a year membership to a Continuing education program for all employees to use for their state license. Sierra Widener is out on maternity leave, and PRN staff are filling in. They responded to twenty-eight calls in December.
5. **CNO REPORT:**
  - a. **Nurse Staffing:** Mandy Meadows stated that nurse staffing remains covered with 2 RNs, or 1 RN and 1 LVN, and at least 2 nurse aides on each shift. Administrative RNs are filling in on shifts as needed. The two LVN's are doing great with orientation. One is fully licensed while the other is waiting to test. Mandy has hired a new full-time night shift RN. She hopes to have the Workplace Violence program ready at the February board meeting.

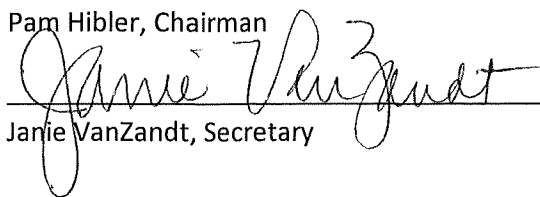
6. **FINANCIAL STATEMENT AND STATISTICS:** Jace and the board reviewed the balance sheet and the operating/income statement with the board. Questions were asked by the board.
- a. **Palo Duro G&P Suit Update** – A court date is set for March 25-27 here in Wheeler.
  - b. **Insurance Bank Account** - Originally, there was a bank account the Charles Quisenberry controlled. We need a new account. Janie VanZandt made a motion to set up a new account to pay insurance claims and get Quisenberry off the account. Marla Ford seconded the motion; the vote was unanimous.
  - c. **Employee Insurance** - Charles Quisenberry has dementia and has transferred his office to Boone Chapman. Employees have unpaid claims due to nonpayment. Since a new account will be set up, this should remedy the problem.
7. **APPROVE BAD DEBT** - No report. Should have one next month.
8. **OLD BUSINESS**
- a. **Dr. Paul Elangwe payments** - Cecil spoke to Dr. Elangwe who said he will send another check in two weeks. Ken Daughtry made a motion that he needs to pay \$5000/month. If he misses a payment, the lawyer will be the next step. Marla seconded the motion; the vote was unanimous.
  - b. **Update on physician recruitment** - Talks are occurring with a potential candidate who wants to work in the clinic and the ER. He is interested in coming in July.
  - c. **Update on Dr. Evans** - Dr. Evans is having bad issues with vision. His foot is healing. He currently has a provisional license to practice medicine in Texas.
  - d. **Home Health update** - As of January 30<sup>th</sup>, there is two RNs, two LVNs, and one aide employed in the department. Joseph is leaving January 30 to work in Canadian.
9. **NEW BUSINESS:**
- a. **Home Health Policy and Procedure handbook** - Board signatures were secured for the handbook.
  - b. **Facebook post** - A home health patient posted a statement on Facebook related to the personnel schedule cutbacks. Cecil called her and explained the situation to her and the reasons for the cutbacks.
  - c. **Privileges for Dr. Healing** - Pam Hibler signed the papers granting the privileges.
10. **PUBLIC COMMENT:** None

**ADJOURNMENT:** The meeting was adjourned at 7:30 p.m. The next regular board meeting will be on Monday, February 19, 2024, at 6 p.m.

Respectfully submitted,



Pam Hibler, Chairman



Janie VanZandt, Secretary