A regular meeting of the North Wheeler County Hospital District Board was held at the hospital at 6:00p.m. on May 18, 2026.

MEMBERS PRESENT: Janie VanZandt, Chairman
Shelly Teichmann, Secretary
Brenda Sparlin, Member
Marla Ford, Vice Chairman

OTHERS PRESENT: Melissa Eagan, CEO; Johnathan Kolarik, CEO N4MATRIX, Daresa Rhine, Sheryl Lane, Katty Williard, Assisted Living Director/Notary

1. **CALL TO ORDER:** Janie VanZandt, Chairman, called the meeting to order at 6:00 p.m.
2. **PRAYER:** Prayer offered by Brenda Sparlin
3. **ROLL CALL AND RECOGNITION OF GUESTS:** None
4. **PUBLIC COMMENT:** None

5. **CONSENT AGENDA:**
   a. **Minutes of the Previous Meeting:** April 20, 2026, April 24, 2026
   b. **Payment of bills**
   c. **Investments**
   d. **Quality Assurance Performance Improvement Reports for Parkview Hospital, Rural Health Clinic, North Wheeler County EMS Parkview Hospital Home Health Agency, Parkview Assisted Living by Coordination**
   e. **Date of next meeting:** June 15, 2026
   Brenda Sparlin made a motion to accept the items on the Consent Agenda, Shelly Teichmann seconded the motion. The motion passed unanimously.
6. **MEDICAL STAFF REPORT:** Per Melissa Eagan, the policies in XI(g)were reviewed.
7. **EMS REPORT:** Skye Lane's report stated Medic 3 got 6 new tires on May 4. UE scope for Medic 2 has been sent off for battery replacement. Medic 1 is in the shop with a wiring issue. Medic 2 has the same issue and will be sent to shop when Medic 1 is picked up. EMS Providers license has been sent in for renewal. State will be onsite on Thursday May 21, for a follow up. EMS continues to train inhouse and online. EMS is fully staffed. They did several Regional and State send offs for the schools. EMS completed 14 calls in April.
8. **CNO Report:** No Report
9. **Administrative and Financial reports:** Melissa Eagan and the board reviewed the balance sheet and the operating/income statement.
10. **OLD BUSINESS:** None

11. **NEW BUSINESS:**
    a. **Discuss, consider and possible action on: Canvas Votes:** Melissa Eagan reported that the election for the open position on the hospital board was cancelled since there were no other candidates.
    b. **Discuss, consider, and possible action on: Statement of Officers, Oath of Office, and Statement of Confidentiality for Shelly Teichmann, Daresa Rhine, and Sheryl Lane:** Shelly and Daresa read out loud and signed the statement of Officers, Oath of Office and Statement of Confidentiality in the presence of notary, Katty Woollard.

c. **Discuss, consider, and possible action on: Election of Board of Director Officers and Committee Assignments:** Shelly Teichmann made the motion that Janie Vanzandt continue to be Chairman, Brenda Sparlin be Secretary, and Shelly Teichmann be Vice Chairman. Brenda Sparlin seconded the motion and the motion passed unanimously with no discussion.

d. **Discuss, Consider and Possible action on: Appointment of Sheryl Lane to complete the Unexpired Board Term of Ken Daughtry ending May, 2027:** Marla Ford made the motion to appoint Sheryl Lane to complete Ken's term through May, 2027. Brenda Sparlin seconded the motion. Motion passed unanimously. Sheryl then read her statement of officers and oath of office in front of notary, Katty Woollard.

e. **Discuss, Consider and Possible action on: Order of the General Election for NWCHD Board of Directors in May, 2027:** Melissa noted that the form (via website) for the participation in the general election for the Members of the Hospital Board in May, 2027, is due. Brenda Sparlin made the motion for Melissa to complete the form and send it in on behalf of the Hospital Board. Shelly Teichmann seconded the motion. The motion passed unanimously.

f. **Discuss, Consider, and Possible Action on: Jonathan Kolarik, N4Matrox Compliance Board Education:** Jonathan gave an overview of the May, 2026 Project Report. Jonathan then presented "The Rural Healthcare Workforce Crisis: Why Governing Board Must Pay Attention".

g. **Discuss, Consider, and Possible Action On: Policy and Procedure Review for Environmental Services, Rural Health Clinic:** Melissa reviewed changes to the Policies and Procedures. Daresa Rhine made the motion to approve as presented, Sheryl Lane seconded the motion and the motion passed unanimously.

h. **Discuss, Consider, and Possible Action On: Formation of a Non-profit Foundation to Support the Hospital:** Melissa reviewed the proposal to form a 501c3. She stated that establishing a 501c3 foundation represents a strategic investment in the long-term sustainability of Parkview Hospital and rural healthcare in North Wheeler County. This structure will significantly enhance the hospital's ability to secure grant funding, increase support, and engage the community in meaningful investment in local healthcare services. This will be an 8–12-month process. Sheryl Lane made the motion to approve the formation of a 501c3, motion was seconded by Brenda Sparlin. The motion passed unanimously. The name of the foundation was then discussed and Daresa Rhine made the motion to name the foundation "North Wheeler County Hospital District Foundation". Shelly Teichmann seconded the motion. The motion passed unanimously. Discussion was made to appoint one of the Hospital District Board Members to be on the board of the North Wheeler County Hospital District Foundation. Motion was made by Sheryl Lane to appoint Daresa Rhine to represent the Hospital Board on the Wheeler County Hospital District Foundation. Brenda Sparlin seconded the motion. The motion passed unanimously.

i. **Discuss, Consider, and Possible Action on: Vacation Accrual:** Melissa presented a proposed adjustment to EMS Vacation accrual and all other non-EMS vacation accrual. Brenda Sparlin made the motion to accept the proposed changes for the all vacation accruals with the addition of the accrual at 6 months of employment as presented, Daresa Rhine seconded the motion. The motion passed unanimously.

j. **Discuss, Consider and Possible Action On: Preliminary Budget for FY 2027:** The board reviewed and discussed the preliminary budget for FY 2027. The board will review again next month. No action required.

12. **EXECUTIVE SESSION (pursuant to Texas Government Code, section 551.074):**

13. **RETURN TO OPEN SESSION:** None

14. **ADJOURNMENT:** The meeting was adjourned at 7:37 p.m. The next regular board meeting will be on Monday, June15, 2026.

Respectfully submitted,

Janie VanZandt

Janie VanZandt, Chairman

Shelly Teichmann

Shelly Teichmann, Secretary

A special meeting at the North Wheeler County Hospital District Board was held at the hospital at 9:00 A.M. May 27, 2026

Members Present: Janie VanZandt, Chairman

Brenda Sparlin, Secretary

Daresa Rhine, Member

Sheryl Lane, Member

Others Present: Melissa Eagan, CEO; Jace Henderson CFO; Keisha Applewhite, HR

Members Absent: Shelly Teichman

1. **CALL TO ORDER:** Janie VanZandt, Chairman
2. **NEW BUSINESS**
    a. **DISCUSS, CONSIDER AND POSSIBLE ACTION ON:** Employee Vacation Accrual, Rollover, and Existing Leave Balances – Two options were presented to the Board to consider and after discussion Sheryl Lane made a motion to accept Option One, seconded by Brenda Sparlin and the vote was unanimous.
    b. **DISCUSS, CONSIDER, AND POSSIBLE ACTION ON:** Policy and Procedure for Employee Resignation and Benefit Status Changes: After discussion a motion was made by Brenda Sparlin and seconded by Daresa Rhine, with unanimous vote to pay out 100% of unused vacation hours up to the capped out amount. Unused sick time will be put in the sick pool to be used by full time employees in cases of catastrophic illnesses. This will be determined by a committee.
3. **EXECUTIVE SESSION (pursuant to Texas Government Code, section 551.074):** Board went into executive session at 9:47 AM and returned to open session at 10:10 AM.
4. **RECONVENE TO TAKE ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION:**
    a. DISCUSS, CONSIDER, AND TAKE ACTION ON: Purchase, Sale, or Lease of Real Property: No action taken
5. **ADJOURNMENT:** The meeting was adjourned at 10:11 AM.

Respectfully submitted,

Janie VanZandt

Janie VanZandt, Chairman

Brenda Sparlin

Brenda Sparlin, Member