

A regular meeting of the North Wheeler County Hospital District Board was held at the hospital at 6:03 p.m. on February 16, 2026.

**MEMBERS PRESENT:** Janie VanZandt, Chairman  
Shelly Teichmann, Secretary  
Ken Daughtry, Member  
Brenda Sparlin, Member

**Member not Present:** Marla Ford, Vice Chairman-- by phone

**OTHERS PRESENT:** Jace Henderson, CFO; Melissa Eagan, CEO;

1. **CALL TO ORDER:** Janie VanZandt, Chairman, called the meeting to order at 6:03 p.m.
2. **PRAYER:** Prayer offered by Jace Henderson
3. **ROLL CALL AND RECOGNITION OF GUESTS:** Skye Lane, NWCEMS Dept Head, Johnathan Kolarik, CEO N4MATRIX(by phone); Missy Oltman, PT Director, Darea Rhine and Sandy Lewis, RN
4. **PUBLIC COMMENT:** None

5. **CONSENT AGENDA:**

- a. **Minutes of the Previous Meeting:** January 19, 2026
- b. **Payment of bills**
- c. **Investments**
- d. **QAPI**
- e. **Date of next meeting:** March 16, 2026

Ken Daughtry made a motion to accept the items on the Consent Agenda, Brenda Sparlin seconded the motion, the vote was unanimously approved.

6. **MEDICAL STAFF REPORT:** Per Melissa Eagan, Dr. Edrissi will be taking time off February 19-25. Dr. Sandoval has agreed to cover. Parkview has been approved by Texas A&M to host medical students during their two-week rural rotations beginning in June, 2026. Melissa will be reaching out to Texas Tech University about participating in the rotation. Tatum Pennington, OT, will be hosting a Lunch and Learn and Discussion concerning the benefits of Occupational Therapy on February 26, at 12pm. Parkview has been awarded several grants: Grant Cohort, SECO Grant, and HHSC Financial Stabilization Grant. We are also applying for a SHIP Grant. The swing bed consultant was onsite February 12. Melissa attended the Coalition of Health meeting in January and will be attending the TORCH conference in April. OB Simulation Training will be onsite February 25-26. Apollo training for upper extremity trauma will be held on March 11.
7. **EMS REPORT:** Skye Lane's report stated that the Lucas service is still being investigated and she is waiting to hear when a service man is scheduled. The UE scope has been sent in for a new battery. EMS continues to train in-house and online. Protocol and skills test have been pushed to March. It will be a 2-day training. Skye has done several updated BLS, ACLS, and PALS classes. The department is fully staffed. They completed 27 calls in January
8. **CNO Report:** Parkview Nursing staff remains adequately staffed. The position for a PRN Nurse Aide is being advertised.
9. **Administrative and Financial reports:** Jace Henderson and the board reviewed the balance sheet and the operating/income statement. Jace will check into several questions brought up by the board and report on them at the March meeting.
10. **OLD BUSINESS:** None

**11. NEW BUSINESS:**

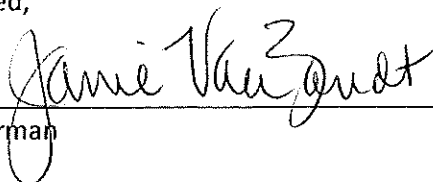
- a. **Discuss, consider and possible action on: Jonathan Kolarik, N4Matrix Compliance Board Education:** Jonathan gave a high-level summary on the monthly reports for the QAPI (Quality Assurance and Performance Improvement) that include HR, Infection Control, Medical Records, and Nursing. A mock audit will be done on the Assisted Living in anticipation of an upcoming audit. A care plan review will be performed by Jonathan this week. He also presented education to the Board on Swing Beds and their benefit to rural sustainability.
- b. **Discuss, consider, and possible action on: TIPS Board Resolution:** Melissa presented the request to participate in the TIPS Purchasing Cooperative for obtaining LED lighting throughout the hospital. Shelly Teichmann made a motion to move forward with signing the TIPS Board Resolution and seconded by Brenda Sparlin. Motion passed unanimously.
- c. **Discuss, Consider and Possible action on: Policy and Procedure Review for Pharmacy, DOT Physicals at RHC, Home Health, Physical Therapy Referral Policy:** Melissa presented the updates and changes to each of the following departments. Motion to approve the changes and updates to policies by Brenda Sparlin and seconded by Ken Daughtry. Motion passed unanimously.
- d. **Discuss, Consider and Possible action on: Hospital Bylaws:** Per Melissa, our attorney reviewed and made only minor changes to the current bylaws. Brenda Sparlin made the motion to approve the bylaws and seconded by Ken Daughtry. Motion passed unanimously.
- e. **Discuss, Consider, and Possible Action on: Exterior Signage:** Melissa presented the quote for outside lighted signage for Assisted Living and Emergency Entrance from Hi Plains Canvas AAA Signs, Amarillo, Texas. This quote includes installation, but does not include services of an Electrician. Ken Daughtry made the motion to accept the bid plus the cost of electrician and move forward with the new signage and Brenda Sparlin seconded the motion. Motion passed unanimously.
- f. **Discuss, Consider, and Possible Action On: Appointment, Credentialing, and Privileging for Dr, Eduardo Sandoval:** Melissa presented the appointment, credentialing, and privileges for Dr. Sandoval for one year beginning 02/16/26. Ken Daughtry made the motion to approve the privileges of Dr. Sandoval and Brenda Sparlin seconded the motion. The motion was passed unanimously.

**12. EXECUTIVE SESSION (pursuant to Texas Government Code, section 551.074):** Went into Executive session at 7:04pm and returned to open session at 7:49pm.

**13. RETURN TO OPEN SESSION:** None

**14. ADJOURNMENT:** The meeting was adjourned at 7:50 p.m. The next regular board meeting will be on Monday, March 16, 2026.

Respectfully submitted,

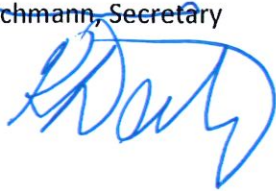


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Janie VanZandt, Chairman

Shelly Teichmann, Secretary

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A handwritten signature in blue ink, appearing to read 'Shelly Teichmann', is written over the printed name. The signature is stylized and cursive.