

A regular meeting of the North Wheeler County Hospital District Board was held at the hospital at 5 p.m. on October 21, 2024.

MEMBERS PRESENT: Pam Hibler, Chairman
Marla Ford, Vice-Chairman
Janie VanZandt, Secretary
Ken Daughtry, Member
Meghan Reid, Member

OTHERS PRESENT: Cecil Gaither, CEO; Jace Henderson, CFO; Skye Lane, EMS Dept Head; Christa Worley, Forvis Mazars;

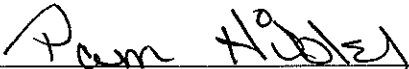
At 5:45 p.m., the following attended the board meeting: Jazmin Guzman, Rural Health Clinic (RHC); Brittany Putnam, RHC Receptionist; Bryce Dillman, RHC Health Navigator; Keisha Applewhite, RHC Manager; Erika Sigala, R.N., Home Health DON; Jennifer Stogner, R.N., Home Health Case Manager; Missy Oltmanns, PTA, PT Manager; Valeria Nelson, RHC; Wendy Lopez, RHC CMA; Kenneth Mangrum; Steven Hopper; Tanya Mangrum, Home Health; Larry Clark.

1. **CALL TO ORDER AND PRAYER:** Pam Hibler, Chairman, called the meeting to order at 5:05 p.m. with a prayer offered by Jace Henderson.
2. **FORVIS MAZARS AUDIT REPORT:** Christa Worley presented the annual audit report for 2023 through May 2024 to the board and administration.
3. **CONSENT AGENDA:**
 - a. **Minutes of the Previous Meeting:** September 16, 2024
 - b. **Payment of bills**
 - c. **Investments**
 - d. **QAPI**
 - e. **Date of next meeting: November 18, 2024**
Ken Daughtry made a motion to accept the items on the Consent Agenda. Marla Ford seconded the motion; the vote was unanimous.
4. **EMS REPORT:** Skye Lane reported that all three trucks are running and stocked. They continue to train in-house and online and are fully staffed. Skye is working on an issue with the narcotics safe on one of the ambulances. Dr. Pinson sent notice that he will be retiring December 31, 2024, as the medical control doctor. Skye is contacting other physicians about serving in that role. They are fully staffed and continue to participate in community events. They responded to 24 calls in September.
5. **CNO REPORT:** No report.
6. **FINANCIAL STATEMENT AND STATISTICS:** Jace and the board reviewed the balance sheet and the operating/income statement with the board. Questions were asked by the board.
 - a. **Palo Duro G&P Suit Update** – The hearing started today and is ongoing.
 - b. **Audit:** See #2 above.
 - c. **340B Audit:** Everything is uploaded. They will be onsite on October 28th and 29th.

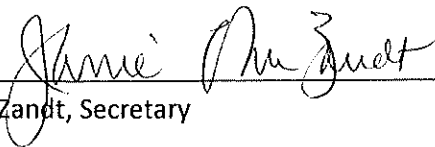
- d. **PRF (Provider Relief Fund) Audit:** This is covid money. The audit is ongoing as they have gathered information, and we are waiting for the report.
 - e. **CT:** The CT machine needs to be replaced. As far at the cost of ownership, the Phillips contract had an escalator in it which originally was not included. Jace and Cecil and the Radiology Department are looking at different brands and getting bids.
 - f. **Sonogram/Broadband Grant:** A grant of \$136,000 will be used to purchase a new sonogram machine (\$70,000). A project plan has to be filed. We have until the end of 2026 to spend the funds. However, the process continues to consider brands and secure bids. Also, two servers will be replaced, resulting in an all new network for the hospital.
7. **APPROVE BAD DEBT -** No report.
8. **OLD BUSINESS**
- a. **Assisted Living Signage:** Cecil is still searching for a source to make the signage. Janie VanZandt mentioned that signage is also needed at the Emergency Room waiting room.
9. **NEW BUSINESS:**
- a. **Carpet:** The carpet in the board room is in bad condition and needs to be replaced. Board members selected carpet squares to replace the carpet.
 - b. **Tax Assessor/Collector contract:** Pam Hibler and Janie VanZandt signed the renewal contract to allow the county office to collect the hospital taxes.
 - c. **Dietetic Medical Nutrition Manual:** Board signatures were secured on the manual updates.
 - d. **Physician Recruitment Policy:** Cecil stated that our board packets include copies of the policies for members to review.
10. **PUBLIC COMMENT:** Employees and people from the community made public comments related to the Rural Health Clinic.

ADJOURNMENT: The meeting was adjourned at 8:05 p.m. The next regular board meeting will be on Monday, November 18, 2024, at 6 p.m.

Respectfully submitted,



Pam Hibler, Chairman



Janie VanZandt, Secretary