

A regular meeting of the North Wheeler County Hospital District Board was held at the hospital at 6 p.m. on February 17, 2025.

**MEMBERS PRESENT:** Pam Hibler, Chairman  
Marla Ford, Vice-Chairman  
Janie VanZandt, Secreta  
Ken Daughtry, Member

**OTHERS PRESENT:** Cecil Gaither, CEO; Jace Henderson, CFO; Skye Lane, NWCEMS Department Head; Mandy Meadows, DON; Shelley Teichmann, prospective new board member; Katty Woolard, Dept Head Assisted Living

1. **CALL TO ORDER AND PRAYER:** Pam Hibler, Chairman, called the meeting to order at 6:00 p.m. with a prayer offered by Ken Daughtry. Ken Daughtry made a motion to appoint Shelley Teichmann, resident of Hospital Precinct #1, to fill the remaining term of Meghan Reid. Marla Ford seconded the motion; the vote was unanimous. Shelley was sworn in and completed the appropriate paperwork.
2. **CONSENT AGENDA:**
  - a. **Minutes of the Previous Meeting:** January 27, 2025
  - b. **Payment of bills**
  - c. **Investments**
  - d. **QAPI**
  - e. **Date of next meeting: March 17, 2025**  
Marla Ford made a motion to accept the items on the Consent Agenda. Janie VanZandt seconded the motion; the vote was unanimous.
3. **EMS REPORT:** Skye Lane's report stated that all three trucks are running and stocked. They continue to train in-house and online. Dr. Wesley Nickens has accepted the role of Medical Director for North Wheeler County EMS. Skye is getting everyone set up on FOAMfrat for continuing education. Bryan Yates (3-year employee) is taking an advanced EMT class. She is scheduling annual CPR classes with Mobeetie and Briscoe fire departments and at the nursing home. NWCEMS responded to twenty-four calls in January.
4. **CNO REPORT:** Mandy Meadows reported that nursing staffing is currently adequate. The administrative RN nurse is still filling in when a shift needs to be covered. The Parkview hospital nursing staff is covering at the Rural Health Clinic when needed for sick employees. Parkview continues to build on the TEAM concept and hosted the continuing education for TNCC taught by John and Glenda Sappington. The course is a requirement for our Trauma Designation for all the RNs on staff. Chairs at the nurses' station are being repaired or replaced.
5. **FINANCIAL STATEMENT AND STATISTICS:** Jace and the board reviewed the balance sheet and the operating/income statement with the board. Questions were asked by the board.
  - a. **Palo Duro G&P Suit Update** – Jace Henderson has not heard any more about the lawsuit situation.

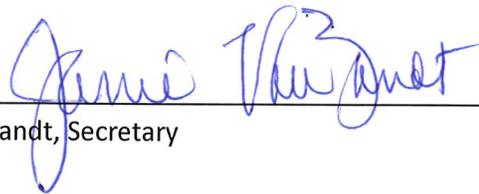
- b. **Billing update:** Jace is questioning the move from Trubridge to Vestra. He stated that Alexandria Aguilara will take a course to help with billing and coding.
  - c. **Phone system:** Mytel is ending support for the hospital phone system which currently costs \$800/month. Ionix at Elk City supplies 'voice over' IP for \$400/month.
  - d. **Patient liability estimator:** After three long months, Jace completed the pricing spreadsheet for our hospital. We are required to provide a readable spreadsheet.
  - e. **BCBS MA contract:** Claims are finally getting paid after the hospital secured a Blue Cross Blue Shield Medicare Advantage contract.
6. **APPROVE BAD DEBT** - No report. Charity write-offs have been completed.
7. **OLD BUSINESS**
- a. **Assisted Living Signage:** Cecil is still searching for a source to make the signage for Assisted Living and the Emergency Room waiting room.
  - b. **Practitioner Recruitment:** The search is still on.
8. **NEW BUSINESS:**
- a. **Fire Marshall inspection:** Failures have been corrected. Also, there will be a hospital board election on May 3, 2025, between Pam Hibler and Brenda Sparlin.
9. **EXECUTIVE SESSION :** None.
10. **PUBLIC COMMENT:** Katty Woolard encouraged the administration and board to hire a public relations company to promote the hospital.
11. **ADJOURNMENT:** The meeting was adjourned at 7:24 p.m. The next regular board meeting will be on Monday, March 17, 2025, at 6 p.m.

Respectfully submitted,



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Pam Hibler, Chairman



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Janie VanZandt, Secretary