

A regular meeting of the North Wheeler County Hospital District Board was held at the hospital at 6:02p.m. on June 16, 2025.

MEMBERS PRESENT: Pam Hibler, Chairman
Marla Ford, Vice-Chairman
Janie VanZandt, Secretary
Ken Daughtry, Member
Shelley Teichmann, Member

OTHERS PRESENT: Zela Young, Interim CEO (on phone); Jace Henderson, CFO; Skye Lane, NWCEMS Department Head; Mandy Meadows, DON; Brenda Sparlin, Visitor/Member,

1. **CALL TO ORDER AND PRAYER:** Pam Hibler, Chairman, called the meeting to order at 6:00 p.m. with a prayer offered by Jace Henderson.
2. **Presentation to Board Chair:** Mandy Meadows made a presentation of a gift to Pam Hibler for her 15 years of service to the North Wheeler County Hospital.
3. **Incoming/Outgoing Board Members:** Brenda Sparlin read the _____ and is an incoming member of the Hospital board. Pam Hibler, the outgoing board member, then stepped down as Chairman of the hospital board.
4. **ELECTION OF OFFICERS:** Marla Ford, Vice-Chairman held the election of officers. Shelly Teichmann nominated Janie VanZandt as Chairman and Marla Ford as Vice Chairman. Ken Daughtry motioned that nominations cease and be elected by acclamation. Passed unanimously. Ken Daughtry nominated Shelly Teichmann as Secretary. Janie VanZandt motioned that nominations cease and be elected by acclamation. Passed unanimously. Janie VanZant led the meeting as Chairman of the North Wheeler County Hospital District Board.

5. CONSENT AGENDA:

- a. **Minutes of the Previous Meeting:** May 19, 2025
- b. **Payment of bills**
- c. **Investments**
- d. **QAPI**
- e. **Date of next meeting: July 21, 2025**

Ken Daughtry made a motion to accept the items on the Consent Agenda. Marla Ford seconded the motion; the vote was unanimous.

6. **EMS REPORT:** Skye Lane's report stated that all three trucks are stocked and in service. They continue to train in-house and online. Staff are enjoying the FoamFrat subscription and the live classes they offer. Jody Davis has taken over the QA for the EMS and become the training officer. Each month there are skills to be trained on and then a test administered, Every full time employee took a protocol test and passed with 80% or above. The EMS is fully staffed. Extrication classes were done with Wheeler fire department on May 29. They are preparing for the 4th of July celebration. They completed 26 runs in April.

7. **CNO REPORT:** Mandy Meadows reported that nursing staffing is fully staffed. Each shift can be staffed with an RN, LVN, 2-3 CNAs or 2 RNs and 2-3CNAs. The hospital nursing staff does help the Assisted Living nursing staff when needed. Some of the CNAs are crossed trained for both sides. As always, the Admin RN staff continue to help with shift coverage when needed,

8. **FINANCIAL STATEMENT AND STATISTICS:** Jace and the board reviewed the balance sheet and the operating/income statement with the board.

a. **Palo Duro G&P Suit Update** – Jace Henderson reported that the trial date is February 9-11, 2026, in Wheeler, Texas.

b. **Billing update – Trubridge/Vestra:** The contract with Trubridge billing was nullified, however, the use of their RCM billing software for \$3500/month was signed. There is online training for this software. We will do billing in-house as of August 1, 2025. The board was unanimously in favor of doing this. Since we must stay with the RCM software, yet not use the Trubridge billing, Jace Henderson will refuse the grant.

c. **Charity Policy:** Janie VanZandt, Chairman signed this policy on June 16 at the regular meeting.

d. **Rural Hospital Improvement Grant Update:** Since it was agreed that the Trubridge contract would not be renewed, this grant will be pulled back by Jace Henderson

e. **Budget:** Jace Henderson reviewed the budget with the board, noting that it did include a server replacement. Ken Daughtry made a motion to approve the budget, Marla Ford seconded, and was unanimously approved.

9. **APPROVE BAD DEBT** - Jace Henderson said that he will bring the report the July meeting for approval.

10. OLD BUSINESS

a. **iCore Radiology Read/Reporting Company:** Contract has been signed with iCore Radiology. Still waiting on the signed contract for the Radiologist. Mandy Meadows will check on this before next meeting

b. **Practitioner Recruitment:** We will have a NP working 30 hours a week beginning *aug 1st*

11. NEW BUSINESS:

a. **TCDRS – TEXAS COUNTY & DISTRICT RETIREMENT SYSTEM:** This retirement system was created by the Texas Legislature and currently serves 850 employers. Zela and Jace are still working on the financial piece of the investment of the hospital. Will bring that information back to the board.

b. **CEO Recruitment:** Zela reported there have been several applicants and waiting to hear back for interview scheduling.

c. **Jonathan Kolarik with N4MatrixCEO:** Zela has secured Mr. Kolarik to come in to cover HIPAA, Conflict of Interest, Compliance, and Security Assessment with both board and staff. The hospital will retain Mr. Kolarik for a 1 year contract for training and updating and implementing all the items listed above

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a . The new compliance officer at Parkview will be Vickie Forgay, Medical Records.

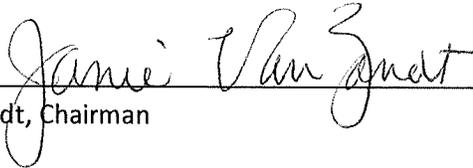
e **CT/Ultrasound:** Zela is waiting on a revised contract due to an error found in the initial contract.

12. EXECUTIVE SESSION (pursuant to Texas Government Code, section 551.074): The board went into executive session at 7:05 p.m. The board adjourned the executive session at 7:19 p.m.

13. PUBLIC COMMENT: None.

14. ADJOURNMENT: The meeting was adjourned at 7:27 p.m. The next regular board meeting will be on Monday, July 21, 2025, when the board will go through a training with Jonathan Kolarik. The time of the meeting may have to be moved up. Jace and Zela will determine time and it will be in the agenda for the July's meeting.

Respectfully submitted,



Janie VanZandt, Chairman



Shelly Teichmann, Secretary

Marla Ford Vice chairman