

A regular meeting at the North Wheeler County Hospital District Board was held at the hospital at 6:01 p.m. October 20, 2025

Members Present: Janie VanZandt, Chairman  
Marla Ford, Vice-Chairman  
Brenda Sparlin, Member

Members not Present: Shelly Telchman  
Ken Daughtry

Others Present: Melissa Eagan, CEO; Jace Henderson, CFO; Mandy Meadows, CNO; Christa Worley, from Forvis Mazars; Jonathan Kolarik, N4Matix Compliance

1. **CALL TO ORDER AND PRAYER:** Janie VanZandt, Chairman, called the meeting to order at 6:01 p.m. with a prayer offered by Jace Henderson.
2. **Audit Presentation – Christa Whorley (Forvis Mazars)**

Christa reported that the audit went well and that we had an overall good year financially and compared to other CAH we were in good shape. She gave some updates of that are coming in healthcare and gave recommendations on how we proceed for this fiscal year. Being able to pay off our bond early was a big boost for us.

3. **CONSENT AGENDA**

- a. Minutes of Previous Meeting: September 15, 2025 @ 6:00 p.m.
- b. Payment of bills
- c. Investments
- d. QAPI
- e. Date of next meeting: November 17, 2025, at 6:00p.m.

Marla Ford made a motion to accept items on the Consent Agenda, Brenda Sparlin seconded the motion, the vote was unanimously approved.

4. **EMS REPORT:** Skye Lane was unable to be at the meeting, and the report was given by Melissa Eagan: All three trucks are stocked and running. EMS continues to train in-house, and online. Skye is looking into a program to obtain her critical care paramedic, allowing her to have more advanced training and an expanded scope of practice. Service is fully staffed. 3 PRN employees were hired – two EMT-B and 1 Paramedic. Football season is in full swing, and EMS is doing standbys. In October we participated in National Night Out, the Health Fair, and will participate in Trunk or Treat. They completed 28 calls in September.
5. **CNO REPORT:** Mandy Meadows reported that shifts are being covered by full-time nursing staff and RN admin staff while PRN RN's finish orientation. The full-time RN

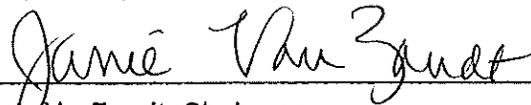
that was hired for the Night Shift position decided that it was not a good fit for her at this time. There are two positions available for night shift RN's. Clarendon College ADN nursing students are doing clinicals at the hospital. The Health Fair was held on October 15<sup>th</sup> and was very successful. The Nursing Staff remodeled the Chapel with several families donating items in honor of their family members. On the day of the Health Fair, Ministers and Elders from three churches came to visit and offer a blessing over the chapel. Nursing Staff Advisory Committee will meet next month and will vote on new members.

6. **FINANCIAL STATEMENT AND STATISTICS:** Jace Henderson and the board reviewed the balance sheet and the operating/income statement.
- a. Billing Update: Jace Henderson reported that things are going well with the billing being done in-house and will be able to start printing reports at the end of the month.
  - b. A representative from Wellington State Bank came to the meeting to get signatures from all that were present. Ken Daughtry and Shelly Teichman will go to the bank to sign since they were unable to attend meeting.
  - c. Server project is 90% complete
  - d. Transfer Effect on Cost Report: Jace Henderson gave updated report
7. **OLD BUSINESS:**
- a. CT Scanner is up and running
  - b. TCDRS on boarding: Jace Henderson gave update
8. **NEW BUSINESS:** presented by Melissa Eagan, CEO
- a. Physician Recruitment – Melissa gave info on two companies and gave her recommendation. Melissa stated she felt we need to start now. Motion was made by Marla Ford and Seconded by Brenda Sparlin to move forward on this. Vote passed unanimously.
  - b. Recommendation to add Human Resources Department was discussed. Marla Ford made a motion, Brenda Sparlin seconded to add the department to the hospital. Vote passed unanimously.
  - c. Discussion on Health Insurance Renewal was tabled due to not having all the information
  - d. Emergency Room Reappointment, Privileges, Credentialing of Dr Afashin Edrissi, D.O., and Emergency Room Appointment, Privileges, Credentialing for Callier Crouch FNOP-C. Motion was made by Marla Ford and seconded by Brenda Sparlin. Vote passed unanimously.
  - e. Appointment, Credentialing, and Privileging for Dr Poya Hedayati for TeleRadiology, Avel eCare Medical Group Telemedicine Practitioners Roster.

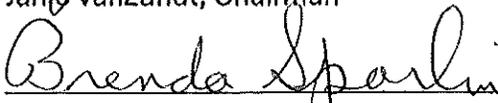
Motion made by Marla Ford, seconded by Brenda Sparlin, Vote passed unanimously.

- f. Appointment of Committee Chair for Trauma, QAPI, Infection Control, Manager Committee, Nursing and Nurse Advisory, Medical Staff, Utilization Review/Chart Review, Pediatric Trauma Readiness, Swing Bed Interdisciplinary, Compliance, This has been done in Medical Staff which meets monthly. Motion Made by Marla Ford to approve, seconded by Brenda Sparlin. Vote passed unanimously.
  - g. Discussion on 2025-2026 Quality Assurance & Performance Improvement Program. Motion made by Marla Ford, seconded by Brenda Sparlin. Vote passed unanimously.
  - h. Discussion on Nursing Order Set. Motion made by Marla Ford, seconded by Brenda Sparlin. Vote passed unanimously.
  - i. Discussion on Trauma Panel Formation was tabled awaiting completion of Information
9. Jonathan Kolarik, with N4Matrix gave a report on the ongoing compliance training. He has reviewed with supervisors and renewal for all employees will be every June. The continuing training continues with help from Luke Lindsay and Carlissa McCarter. Explained the importance of CMS CAH 485.627 and that it expects active board oversight (policy approval, review of QI/compliance reports, credentialing oversight, and documented minutes). He recommended that we extend the hours of the Health Fair next year to be able to reach the people that are at work or school.
10. **ADJOURNMENT:** The meeting was adjourned at 7:56 p.m. The next regular board meeting will be on Monday, November 17, 2025,

Respectfully submitted,

  
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Jamie VanZandt, Chairman

  
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Brenda Sparlin, Member