

A regular meeting of the North Wheeler County Hospital District Board was held at the hospital at 6 p.m. on April 15, 2024.

MEMBERS PRESENT: Pam Hibler, Chairman
Marla Ford, Vice-Chairman
Janie VanZandt, Secretary
Ken Daughtry, Member

MEMBER ABSENT: Zane Zybach, Member

OTHERS PRESENT: Cecil Gaither, CEO; Jace Henderson, CFO; Skye Lane, EMS; Lindsey Gillespie, Infection Control Department Head

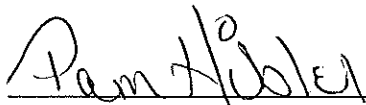
1. **CALL TO ORDER AND PRAYER:** Pam Hibler, Chairman, called the meeting to order at 6:00 p.m. with a prayer offered by Jace Henderson.
2. **INFECTION CONTROL:** Lindsey Gillespie, Department Head for Infection Control, met with the board to describe her responsibilities in her department. She has been in the position for two years and is getting ready for a survey. Flu season is over, and she stated that over 70% of employees signed declinations. She is currently reviewing policies to get them updated.
3. **CONSENT AGENDA:**
 - a. **Minutes of the Previous Meeting:** March 18, 2024
 - b. **Payment of bills**
 - c. **Investments**
 - d. **QAPI**
 - e. **Date of next meeting: May 20, 2024**

Janie VanZandt made a motion to accept the items on the Consent Agenda. Marla Ford seconded the motion; the vote was unanimous.
4. **EMS REPORT:** Skye Lane stated that all three ambulances are fully stocked and in service. The team continues to train in-house and online. Roy Nelson renewed his Advanced EMT national license. Tanner Cadra is a PRN Basic and is currently taking the advanced class. Kelsi Cook will soon complete Paramedic school. Camryn Ryder has been hired as a PRN paramedic. The EMS team participates in community activities, and they responded to 32 calls during March.
5. **CNO REPORT:**
 - a. **Nurse Staffing:** Mandy Meadows' report stated that the hospital is fully staffed. The Workplace Violence Prevention Program and Policy has gone before the policy and procedure committee and department managers. Planning for the mock workplace violence training scenario will begin after the review by the Parkview Hospital Board reviews the policy and program definition. Ken Daughtry made a motion to approve the Workplace Violence Prevention Policy Program and Plan. Marla Ford seconded the motion; the vote was unanimous.
6. **FINANCIAL STATEMENT AND STATISTICS:** Jace and the board reviewed the balance sheet and the operating/income statement with the board. Questions were asked by the board.

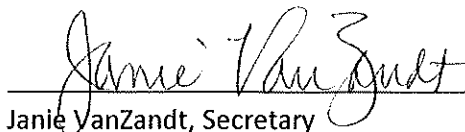
- a. **Palo Duro G&P Suit Update** – The court date has been postponed to October 21, 2024, here in Wheeler.
 - b. **Insurance Bank Account** - A new bank account has been established and is operational and is being fully utilized.
 - c. **Employee Insurance** - The situation is still not fully operational. We may have to change to another group due to the issues.
7. **APPROVE BAD DEBT** - No report. Should have one next month.
8. **OLD BUSINESS**
- a. **Dr. Paul Elangwe payments** - Dr. Elangwe paid \$5000 for March. He still owes \$20,000. His next payment is due as of April 15, 2024, but it has not been received.
 - b. **Update on Physician recruitment** - A doctor will be interviewed on April 29, 2024.
 - c. **CEO evaluation** - All board members completed their evaluations of Cecil Gaither and submitted them.
9. **NEW BUSINESS:**
- a. **Dietary manager** - Courtney Tyree was hired. Breakfast will now be available for all employees.
 - b. **RHC Biennial Evaluation** - Board signatures were secured for the Home Health Policy and Procedure Handbook and for the Rural Health Clinic Policy and Procedure Handbook.
 - c. **Privileges for Telemed Physicians:** Pam Hibler signed the paperwork giving them hospital privileges.
 - d. **Healthsure Update** - Property insurance went down \$47,000 (from \$125,000 to \$67,000) for the same kind of coverage.
10. **PUBLIC COMMENT:** None

ADJOURNMENT: The meeting was adjourned at 8:45 p.m. The next regular board meeting will be on Monday, May 20, 2024, at 6 p.m.

Respectfully submitted,



Pam Hibler, Chairman



Jamie VanZandt, Secretary