

A regular meeting of the North Wheeler County Hospital District Board was held at the hospital at 6 p.m. on September 16, 2024.

MEMBERS PRESENT: Pam Hibler, Chairman
Marla Ford, Vice-Chairman
Janie VanZandt, Secretary
Ken Daughtry, Member
Meghan Reid, Member

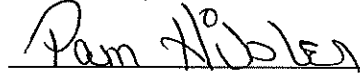
OTHERS PRESENT: Cecil Gaither, CEO; Jace Henderson, CFO; Skye Lane, EMS Dept Head; Vicky Forgay, HIM Department Head

1. **CALL TO ORDER AND PRAYER:** Pam Hibler, Chairman, called the meeting to order at 6:00 p.m. with a prayer offered by Ken Daughtry
2. **HIM:** Vicky Forgay is department head for the medical records department and is assisted by Annette Badillo. They fulfill requests for records requested by doctors, and they code outpatient services in-house. They are working on old records that are past due for destruction.
3. **CONSENT AGENDA:**
 - a. **Minutes of the Previous Meeting:** August 19, 2024
 - b. **Payment of bills**
 - c. **Investments**
 - d. **QAPI**
 - e. **Date of next meeting: October 21, 2024**
Ken Daughtry made a motion to accept the items on the Consent Agenda. Marla Ford seconded the motion; the vote was unanimous.
4. **EMS REPORT:** Skye Lane reported that all three trucks are running and stocked. They continue to train in-house and online and are fully staffed. They continue to participate in community events such as show and tell at Ora Belinda and coverage of football games in Wheeler. They assisted Shamrock EMS by covering the area for twelve hours.
5. **CNO REPORT:** Mandy Meadows reported that nursing remains adequately staffed with 1 RN and 1 LVN or 2 RNs and at least two aides per shift. The Workplace Violence Prevention Plan went into effect on September 1, 2024.
6. **FINANCIAL STATEMENT AND STATISTICS:** Jace and the board reviewed the balance sheet and the operating/income statement with the board. Questions were asked by the board.
 - a. **Palo Duro G&P Suit Update** – The court date has been set for October 21, 2024, here in Wheeler.
 - b. **UBS:** Jace Henderson checked with a brokerage firm and with Wellington State Bank about interest rates, and he has determined to keep monies at the bank for now.
 - c. **CT:** The CT machine is not working properly, and a tube had to be replaced (\$20,000). Now, the hospital is looking at purchasing a new machine from Phillips for \$456,000 with a ten-year service contract.

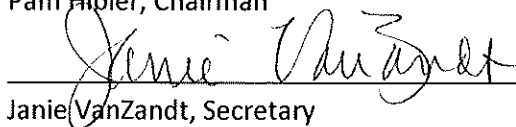
- d. **Sonogram/Broadband Grant:** A grant of \$136,000 will be used to purchase a new sonogram machine (\$70,000) from Phillips and to replace servers for the computer system.
7. **APPROVE BAD DEBT -** No report.
8. **OLD BUSINESS**
 - a. **Update on Physician recruitment -** Dr. Evans has his Texas license. Dr. Edrissi is working in the ER.
 - b. **Vestra (rev cycle):** Vestra is a billing company that Cecil and Jace have decided to switch to in March, 2025.
 - c. **EMS Barn:** Jace presented pros and cons of the hospital district taking on the ownership of the EMS barn. The cost report is based on square footage of our facilities. Taking it on will negatively impact the cost report. The board decided to table this for now.
9. **NEW BUSINESS:**
 - a. **Assisted Living Signage:** Cecil is working on getting appropriate signage.
 - b. **Healthsure Insurance:** The hospital has received all the information, and this has been taken care of.
 - c. **CEO/CFO Adjustments:** Ken Daughtry made a motion to increase the salaries of Cecil Gaither and Jace Henderson by 5%, due to no increase in two years. Janie VanZandt seconded the motion; vote was unanimous.
10. **EXECUTIVE SESSION:** The board went into executive session at 7:15 p.m. and adjourned at 7:42 p.m.
11. **PUBLIC COMMENT:** None

ADJOURNMENT: The meeting was adjourned at 7:50 p.m. The next regular board meeting will be on Monday, October 21, 2024, at 6 p.m.

Respectfully submitted,



Pam Hibler, Chairman



Janie VanZandt, Secretary