

A regular meeting of the North Wheeler County Hospital District Board was held at the hospital at 6 p.m. on April 21, 2025.

MEMBERS PRESENT: Pam Hibler, Chairman  
Marla Ford, Vice-Chairman  
Janie VanZandt, Secretary  
Ken Daughtry, Member  
Shelley Teichmann, Member

OTHERS PRESENT: Cecil Gaither, CEO; Jace Henderson, CFO; Skye Lane, NWCEMS Department Head; Mandy Meadows, DON

1. **CALL TO ORDER AND PRAYER:** Pam Hibler, Chairman, called the meeting to order at 6:00 p.m. with a prayer offered by Jace Henderson.
2. **SAMMI DAVIS:** In Sammi's absence, the board reviewed the proposal submitted by Sammi Davis as to the objective and scope of the work she plans to complete for the hospital in the areas of public relations and social media.
3. **CONSENT AGENDA:**
  - a. **Minutes of the Previous Meeting:** March 3, March 17, 2025
  - b. **Payment of bills**
  - c. **Investments**
  - d. **QAPI**
  - e. **Date of next meeting: May 19, 2025**

Ken Daughtry made a motion to accept the items on the Consent Agenda. Marla Ford seconded the motion; the vote was unanimous.
4. **EMS REPORT:** Skye Lane's report stated that all three trucks are stocked and in service. They continue to train in-house and online. Everyone is set up on FOAMfrat for continuing education, thanks to RAC grant money. NWCEMS is fully staffed with one PRN personnel coming off the roster at the end of April. The ambulance service participated in the St Patrick's Day parade, and they have taught CPR and first aid to the Briscoe VFD. Mobeetie VFD training is scheduled for June, as well as a safety school in May with the Sheriff's office. NWCEMS responded to twenty-six calls in March.
5. **CNO REPORT:** Mandy Meadows reported that nursing staffing is currently adequate. The administrative RN nurse is still filling in when a shift needs to be covered. Mandy is still advertising for a RN full-time night position. Staff RNs and administrative RNs are still covering shifts as needed. A few of the Nurse Aides will be starting LVN school soon. Mandy attended a Swing Bed workshop in Abilene hosted by TORCH. It was a great opportunity to network and receive useful information. Missy Oltmann, PT manager, also attended. Mandy plans to start some PR for Swing Bed Promotion by visiting case managers at the surrounding tertiary facilities.

6. **FINANCIAL STATEMENT AND STATISTICS:** Jace and the board reviewed the balance sheet and the operating/income statement with the board. Questions were asked by the board. Jace stated that the hospital bond has been totally paid off for a total of \$5,604,000.
  - a. **Palo Duro G&P Suit Update** – Jace Henderson has not heard any more about the lawsuit situation.
  - b. **Billing update – Trubridge/Vestra:** Unfortunately, we have a 2016 Master’s Service Agreement with Trubridge. Parkview notified them 6 days too late to get out of the contract. Jace is waiting to find out what it will cost to get out of the contract. Vestra is waiting to start.
  - c. **Trubridge Coding:** A new contract on coding has been signed. Annette (medical records) and Martha (insurance) are working with Trubridge. Alex (business office) has received her coding and billing certificate.
  - d. **Rural Hospital Improvement Grant - \$350,000:** Plans were to use the grant to pay for Vestra, but Jace is waiting to hear from Trubridge. Annette in Medical Records and Alex in Business Office will take over billing/coding here at Parkview.
7. **APPROVE BAD DEBT** - No report.
8. **OLD BUSINESS**
  - a. **Assisted Living Signage:** Cecil is still searching for a source to make the signage for Assisted Living and the Emergency Room waiting room.
  - b. **Practitioner Recruitment:** The search is still on. The search company has talked to three nurse practitioners, but they do not want to move to Wheeler from other areas of the state.
  - c. **New Board Member Education:** Shelley Teichmann has completed all information.
9. **NEW BUSINESS:**
  - a. **SLD Multimedia:** Based on the above mentioned PR and social media proposal, Marla Ford, made a motion to hire SLD Multimedia. Ken Daughtry seconded the motion; vote was unanimous.
  - b. **TX State Library Information:** Not applicable. From old board minutes.
  - c. **Drug Take Back Container – Opioid abatement funds:** Parkview has received \$30,000 by an Opioid Abatement Settlement which must be spent within one year. A drug take back container has been purchased for \$3200+ and will be placed at the curb near the ER entrance for the public to dispose of unneeded medications. It will have video coverage.
  - d. **Chiropractor Clinic Roof Repair:** After reviewing an estimate from Crawford Roofing, Ken Daughtry made a motion to replace the roof on the Chiropractor Clinic. Janie VanZandt seconded the motion; vote was unanimous.
  - e. **Contracts/amendments:** After adjourning from executive session, Ken Daughtry made a motion to approve the amendments and contracts.
10. **EXECUTIVE SESSION (pursuant to Texas Government Code, section 551.074):** The board went into executive session at 7:23 p.m. The board adjourned from executive session at 7:28 p.m.
11. **PUBLIC COMMENT:** None.

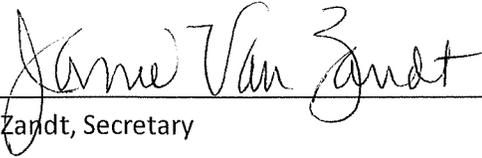
**12. ADJOURNMENT:** The meeting was adjourned at 7:32 p.m. The next regular board meeting will be on Monday, May 19, 2025, at 6 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Pam Hibler".

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Pam Hibler, Chairman

A handwritten signature in cursive script that reads "Janie VanZandt".

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Janie VanZandt, Secretary