

**A REGULAR MEETING OF THE NORTH WHEELER COUNTY HOSPITAL DISTRICT BOARD WAS HELD AT
PARKVIEW HOSPITAL AT 5:00 P.M. ON November 20, 2023**

MEMBERS PRESENT: Pam Hibler, Chairman
Marla Ford, Vice-Chairman
Ken Daughtry, Member
Zane Zybach, Member

MEMBERS ABSENT: Janie Vanzandt, Secretary

OTHERS PRESENT: Cecil Gaither, CEO; Jace Henderson, CFO; and Mandy Meadows, DON

1. **CALL TO ORDER AND PRAYER:** Pam Hibler, Chairman, called the meeting to order at 5:57 p.m. with a prayer offered by Zane Zybach.
2. **AUDITORS REPORT:** Christa Worley went over Report and answered questions. She had 2023 Financial Audit Report for everyone.
3. **CONSENT AGENDA:**
 - a. Minutes of the Previous Meeting: October 16, 2023
 - b. Patient census
 - c. Payment of bills
 - d. Investments
 - e. QAPI-Certain aspects of the report were discussed.
 - f. Date of the next meeting: December 18, 2023Ken Daughtry made a motion to accept the items on the Consent Agenda. Zane seconded the motion, with all in favor.
4. **EMS REPORT:**
 - a. Skye Lane was unable to be at the meeting. Her report was in packet. All three ambulances are fully stocked. Life Star came to Wheeler on November 17th and taught a basic vent class to EMS and Parkview nursing staff. Paramedic Tandy Drake and Skye are currently attending the Texas EMS State Convention. National Night Out on October 3rd was a success. October 24th-26th the Wheeler County Sherri's deputies and Skye presented a program for Wheeler and Shamrock schools on drugs and how they affect the body and what to do if faced with an overdose. The NWCEMS is fully staffed. They had 24 calls in October.
5. **CNO REPORT:**
 - a. **Nurse Staffing:** Mandy Meadows reported that each shift continues to be staffed with RN and LVN and 2 Aides or 2 RNs and 2 Aides. The administrative RN staff continues to fill in on shifts that are open. The hospital has had a good response from a couple of the PRN RNs when needed to cover shifts. One of the Nurse Aides will be finishing LVN school in December and she will be transitioned into a licensed nursing role once she gets the go ahead from the BON. One of the NAs will be working for both the hospital and assisted living as PRN.
6. **FINANCIAL STATEMENTS AND STATEMENTS STATISTICS:**
 - a. **Palo Duro G&P Suit Update:** -No new updates.

b. Audit: No questions concerning the Audit Report

c. Optimization Update: Jace thinks we are making progress with standing weekly call and we now have a new client executive.

d. Employee Insurance: Boon Chapman Insurance is moving forward. Communication is better and back claims are being worked on.

7. APPROVE BAD DEBT: No report

8. OLD BUSINESS

a. First Responders Agreement: Cecil did receive the Agreement from our Attorney. Ken looked it over. Marla made the motion to approve agreement after the one correction on 7.4 is taken care of. Zane seconded the motion with all in favor.

b. Dr Paul Elangwe payments: Cecil will make one last attempt to reach out to Dr. Paul, if he does not respond by December 1, 2023, then attorney will be contacted.

c. Physician recruitment update: Dr. Edrissi will be here next August. He is currently working on getting his Texas license.

9. NEW BUSINESS:

a. Gas leak repair: There were three leaks, one behind the kitchen and then two others located after the line was dug up. They have all been repaired. Cost for repairs will be \$17,780.76.

b. SENTRI7 Clinical Surveillance: Surveillance company contract that will mind, format and report to NHSN and other government agencies for us. Current term is for 5 years at \$12,000.00 per year. Board would like for Cecil to check with them and see if they will decrease term to yearly. Ken made the motion to proceed with Senti7. Zane seconded with all in favor.

c. Boone Chapman Insurance: This was covered above in 6d.

d. Grand Privileges for Locum Physicians: Pam signed contracts.

10. ADJOURNMENT: The meeting adjourned at 6:35 p.m. The next regular board meeting will be on Monday, December 18, 2023

Respectfully submitted,



Pam Hibler, Chairman



Marla Ford, Vice Chairman

A special called meeting of the North Wheeler County Hospital District Board was held at the hospital at 11:30 a.m. on November 30, 2023.

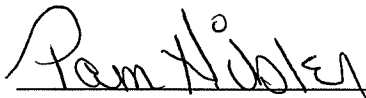
MEMBERS PRESENT: Pam Hibler, Chairman
Marla Ford, Vice-Chairman
Janie VanZandt, Secretary
Ken Daughtery, Member
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OTHERS PRESENT: Cecil Gaither, CEO; Jace Henderson, CFO

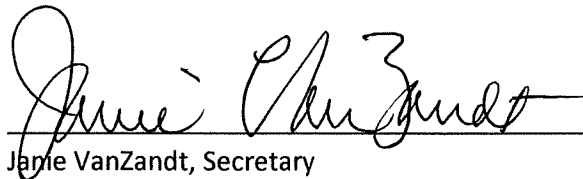
1. **CALL TO ORDER AND PRAYER:** Pam Hibler, Chairman, called the meeting to order at 11:31 a.m.
2. **EMPLOYEE CHRISTMAS BONUS:** After discussion, Ken Daughtery made a motion to give full-time employees a \$500 bonus and part-time employees a \$250 bonus. Marla Ford seconded the motion; vote was unanimous.
3. **SENTRI 7:** Reporting surveillance to the government (National Health Safety Network) is mandatory. Janie VanZandt made a motion to contract with Sentri 7 for 5-years at \$12,000 to collect the surveillance data and report it to NHSN. Zane Zybach seconded the motion; vote was unanimous.
4. **COUNSELING ASSOCIATE:** The board reviewed the resume of Katie Hathaway. She has requested office space to conduct her counseling services. Ken Daughtery made a motion to lease her an office space for \$150/month. Marla Ford seconded the motion; vote was unanimous.
5. **PUBLIC COMMENT:** None
6. **EXECUTIVE SESSION:** (pursuant to Texas Government Code, section 551.074) - None.

ADJOURNMENT: The meeting adjourned at 12:02 p.m. The next regular board meeting will be on Monday, December 18, 2023, at 6 p.m.

Respectfully submitted,



Pam Hibler, Chairman



Janie VanZandt, Secretary