

A regular meeting of the North Wheeler County Hospital District Board was held at the hospital at 6:03 p.m. on January 19, 2026

**MEMBERS PRESENT:** Janie VanZandt, Chairman  
Shelly Teichmann, Secretary  
Ken Daughtry, Member  
Brenda Sparlin, Member  
Marla Ford, Vice Chairman

**Member not Present:**

**OTHERS PRESENT:** Jace Henderson, CFO; Melissa Eagan, CEO (by phone); Skye Lane, NWCEMS Dept Head, Johnathan Kolarik, CEO N4MATRIX

1. **CALL TO ORDER:** Janie VanZandt, Chairman, called the meeting to order at 6:03 p.m.
2. **PRAYER:** Prayer offered by Jace Henderson
3. **ROLL CALL AND RECOGNITION OF GUESTS:** No guests present
4. **PUBLIC COMMENT:** None
5. **CONSENT AGENDA:**
  - a. **Minutes of the Previous Meeting:** December 15, ,2025, January 6, 2026
  - b. **Payment of bills**
  - c. **Investments**
  - d. **QAPI**
  - e. **Date of next meeting:** February 16, 2026  
Brenda Sparlin made a motion to accept the items on the Consent Agenda, Ken Daughtry seconded the motion, the vote was unanimously approved.
6. **MEDICAL STAFF REPORT:** Per Melissa Eagan, the policies of each department and the rural bi-annual inspection continue to be reviewed
7. **EMS REPORT:** Skye Lane's report stated that all three trucks are stocked and in service. A Lucas is in need of service and Max, the Stryker rep, has been notified to get the service scheduled. A UE scope does not hold its charge and a service ticket is out on that also. Skye has completed all the AHA Instructors updated courses and have several employees that need updated BLS, ACLS, and PALS cards. They will be working on these. They have several education learning classes in the upcoming months that EMS will be attending. They are fully staffed. They have 5 PRN on the roster, but only 2 are picking up open shifts. Skye will be hiring more PRN personnel in the upcoming months. Skye reported she has been asked to speak at the youth ambassadors but doesn't have a date yet. They completed 42 calls in December.
8. **CNO Report:** None
9. **FINANCIAL STATEMENT AND STATISTICS:** Jace Henderson and the board reviewed the balance sheet and the operating/income statement with the board.
  - a. **Interim Cost Report Settlement:** Jace Henderson reported that a Medicare overpayment was settled in December and another will be due in January. Jace stated that they are filing cost reports timely with Medicare.
10. **OLD BUSINESS:** None
11. **NEW BUSINESS:**

- a. **Discuss, consider and possible action on: Jonathan Kolarik, N4Matrix Compliance Board Education:** Jonathan gave a high-level summary on the monthly reports for the QAPI (Quality Assurance and Performance Improvement) that include Dietary, Environmental Services, Home Health, Rural Health Clinic and the Business Office. He also presented education to the Board on Credentialing and Privileging: What the Board Must Approve and Monitor.
- b. **Discuss, consider, and possible action on Policy and Procedure Review for District Provider Documentation Standards Policy, Central Supply, IT, RHC Same Day Sick Appointments:** Policy and procedure review for the above areas of the hospital were reviewed by the board with Mellisa Eagan. Motion made by Marla Ford to accept the policy changes and plans developed by the hospital for each of these departments/ areas and seconded by Brenda Sparlin. Motion passed unanimously.
- c. **Discuss, Consider and Possible action on Appointment, Credentialing and Privileging for TORCH Tele-Psych Active Provider Roster:** Melissa presented the provider roster for this service for the hospital. Motion to approve the roster made by Brenda Sparlin and seconded by Ken Daughtry. Motion passed unanimously.

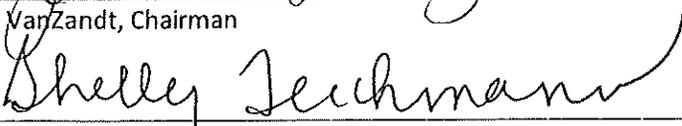
12. **EXECUTIVE SESSION (pursuant to Texas Government Code, section 551.074):** None

13. **RETURN TO OPEN SESSION:** N/A

14. **ADJOURNMENT:** The meeting was adjourned at 7:06 p.m. The next regular board meeting will be on Monday, February 16.

Respectfully submitted,

  
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Janie VanZandt, Chairman

  
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Shelly Teichmann, Secretary

A special called meeting of the North Wheeler County Hospital District Board was held at the hospital at 10:00 a.m. on January 29, 2026

MEMBERS PRESENT: Janie VanZandt, Chairman  
Shelly Teichmann, Secretary  
Ken Daughtry, Member  
Brenda Sparlin, Member  
Marla Ford, Vice Chairman

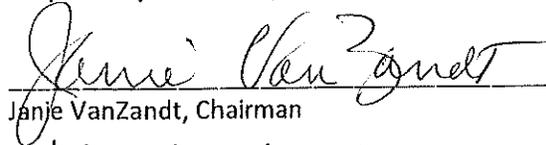
Member not Present:

OTHERS PRESENT: Jace Henderson, CFO; Melissa Eagan, CEO;

1. **CALL TO ORDER:** Janie VanZandt, Chairman, called the meeting to order at 10:02 a.m.
2. **PRAYER:** Prayer offered by Jace Henderson
3. **ROLL CALL AND RECOGNITION OF GUESTS:** No guests present
4. **PUBLIC COMMENT:** None
  
5. **OLD BUSINESS:** None
  
6. **NEW BUSINESS:**
  - a. **Discuss, consider and possible action on Order of Election for North Wheeler County Hospital:** Melissa discussed the election on May 2, 2026, will contain 2 openings for the North Wheeler County District Board of Directors. The openings are for PCT 1 and PCT 2. Applications must be turned in by February 13, 2026
  - b. **Discuss, consider, and possible action on Interlocal Agreement between North Wheeler County Hospital District and Wheeler County:** Melissa discussed the agreement to be presented to Wheeler County for the EMS services. She discussed the responsibilities of the hospital and the county. Ken Daughtry made the motion to accept the agreement. Brenda Sparlin seconded the motion and the vote was unanimously approved.

14. **ADJOURNMENT:** The meeting was adjourned at 10:22 a.m. The next regular board meeting will be on Monday, February 16, 2026

Respectfully submitted,

  
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Janie VanZandt, Chairman

  
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Shelly Teichmann, Secretary