

A regular meeting of the North Wheeler County Hospital District Board was held at the hospital at 6 p.m. on March 18, 2024.

**MEMBERS PRESENT:** Pam Hibler, Chairman  
Marla Ford, Vice-Chairman (arrived at 6:08)  
Janie VanZandt, Secretary  
Ken Daughtry, Member  
Zane Zybach, Member

**OTHERS PRESENT:** Cecil Gaither, CEO; Jace Henderson, CFO; Mandy Meadows, DON; Skye Lane, EMS; Carissa McCarter, Trauma Program Manager and Education Coordinator; Katty Finsterwald, Assisted Living Department Head

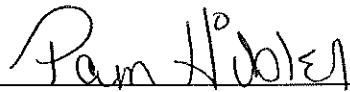
1. **CALL TO ORDER AND PRAYER:** Pam Hibler, Chairman, called the meeting to order at 6:00 p.m. with a prayer offered by Zane Zybach.
2. **TRAUMA AND ASSISTED LIVING:** Katty Woollard, Assisted Living Department Head, stated that her goal is to provide a safe, caring environment for the ten residents. She said it is hard to fill the patient rooms that have shared bathrooms. She cannot keep residents that do not meet certain requirements. Carissa McCarter, Trauma Program Manager and Education Coordinator, presented information about her many responsibilities, including the peer review on the trauma chart, coordinating the trauma on-call schedule, trauma injury prevention classes, quarterly RAC meetings, disaster drills, hospital needs assessments, Trauma Nursing Certification Course, Uncompensated Trauma Care, tobacco settlement, teaching Stop The Bleed, HealthNet, and managing nurses licensing. She stated that the hospital passed the Trauma Survey. The next expiration is November 1, 2026.
3. **CONSENT AGENDA:**
  - a. **Minutes of the Previous Meeting:** February 19, 2024
  - b. **Payment of bills**
  - c. **Investments**
  - d. **QAPI**
  - e. **Date of next meeting: April 15, 2024**Janie VanZandt made a motion to accept the items on the Consent Agenda. Ken Daughtry seconded the motion; the vote was unanimous.
4. **EMS REPORT:** Skye Lane stated that all three ambulances are fully stocked. Medic 3 is out of service due to a blow out on the inside dual tire. A new tire has been ordered. The team continues to train in-house and online. Skye has renewed her national, state, and AOR license. She is renewing the EMS service state license due in June. Jocelyn Sanders has been hired as an EMT-Basic for PRN. The EMS service assisted with the evacuation of Canadian to the Agri-Life building. One patient was evacuated to Shamrock General Hospital. There were seventeen calls in February.
5. **CNO REPORT:**
  - a. **Nurse Staffing:** Mandy Meadows stated that the hospital is fully staffed. Two RNs have been hired to fill positions at night and PRN. The Workplace Violence Prevention

Program and Policy continues to be worked on and will be implemented on September 1, 2024. There will be a mock workplace violence training scenario soon involving all Parkview Hospital departments, NWCEMS, WCSO, and WVFD.

6. **FINANCIAL STATEMENT AND STATISTICS:** Jace and the board reviewed the balance sheet and the operating/income statement with the board. Questions were asked by the board.
  - a. **Palo Duro G&P Suit Update** – The court date is set for March 25-27 here in Wheeler.
  - b. **Insurance Bank Account** - As discussed last month, a new bank account has been established and is in service.
  - c. **Employee Insurance** - Patient accounts are getting paid due to the new HealthSure.
  - d. **Dietary Oven** - A new stove is being purchased for the kitchen. No budget amendment is needed.
7. **APPROVE BAD DEBT** - No report.
8. **OLD BUSINESS**
  - a. **Dr. Paul Elangwe payments** - Dr. Elangwe paid \$5000 for March. He still owes \$20,000.
  - b. **Update on physician recruitment** - The potential candidate declined the offer. The recruiter is searching for a doctor.
  - c. **Update on Dr. Evans** - Dr. Evans is back working. He is still working on licenses. He will need to take the JP exam by March 6.
9. **NEW BUSINESS:**
  - a. **CEO EVALUATION:** Cecil handed out the evaluation forms which are due in April.
  - b. **CT machine:** A search for a new CT machine is ongoing.
10. **PUBLIC COMMENT:** None

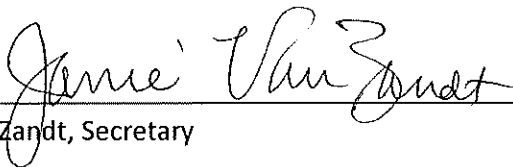
**ADJOURNMENT:** The meeting was adjourned at 8:05 p.m. The next regular board meeting will be on Monday, April 15, 2024, at 6 p.m.

Respectfully submitted,



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Pam Hibler, Chairman



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Janie VanZandt, Secretary