

A regular meeting of the North Wheeler County Hospital District Board was held at the hospital at 6 p.m. on March 17, 2025.

MEMBERS PRESENT: Pam Hibler, Chairman
Marla Ford, Vice Chairman
Ken Daughtry, Member

MEMBERS NOT PRESENT:
Janie VanZandt, Secretary
Shelley Teichmann, Member

OTHERS PRESENT: Cecil Gaither, CEO; Jace Henderson, CFO; Skye Lane, NWCEMS Department Head and Sammie Davis, Independent Contractor and Multimedia Specialist.

1. CALL TO ORDER AND PRAYER:

Pam Hibler, Chairman, called the meeting to order at 5:59 p.m. with a prayer offered by Ken Daughtry.

2. Sammie Davis was invited to the meeting to give suggestions/help on our social media and public relations presence. She had gotten on our Facebook account and had looked at the actual site and had read comments. The group discussed the pros and cons of our site. The hospital is careful what they post due to HIPA violations. Sammie said it does take some time, usually 6 months to a year to get positivity flowing. She can work directly with the hospital individuals that make posts, research and rework the account. She generally works 10 hours a week and the costs are \$1000.00 a month. Sammie will put a plan together for Parkview Hospital and report back to the Board.

3. CONSENT AGENDA:

- a. Minutes of the Previous Meeting: February 17, 2025
- b. Payment of Bills
- c. Investments
- d. QAPI
- e. Date of next meeting: April 21, 2025

Ken Daughtry made a motion to accept the items on the Consent Agenda. Marla Ford seconded the motion; the vote was unanimous.

4. **EMS REPORT:** Skye Lane reported that all three trucks are running and stocked. They continue to train in-house and online. Our EMS service is fully staffed. Skye has taught two CPR classes at Wheeler Nursing and Rehab. She and Rhonda Scott are on the 4th of July committee and have been working on the emergency part for the all-day celebration. The average response time per call is 3 minutes and 47 seconds. NWCEMS had 13 calls in February.
5. **CNO REPORT:** Mandy Meadows had sent report that the nursing staffing remains adequate. The administrative RN nurse is still filling in when a shift needs to be covered. There is some outside interest in RN positions. We have one of our LVNs that helps in the Rural Health Clinic whenever possible. They will continue to have recertification courses come up for the nurses that need TNCC, ACLS and PALS. The Nursing Staff Advisory Committee held a meeting to vote to continue the plan and purpose of the committee. The new members were in attendance after the staff vote. No issues were brought to the committee at this time. This committee will meet quarterly.
6. **FINANCIAL STATEMENTS AND STATISTICS**
 - a. **Palo Duro G&P Suit Update:** Jace reported that the next court dates could possibly be in the fall and other than that no new information.
 - b. **Billing update:** Jace suggested that we renew the Coding contract with Trubridge for a year. He doesn't know about Billing yet but will have to make decision before June. He will have more information in about a month then we can move forward. In-house staff will take courses and then we will let them begin taking over to see how it progresses.
 - c. **EPIC:** Torch has put together a coalition. Jace is turning in our information to them, and we will wait to see our costs. He will report back to board.
 - d. **Bond Repayment:** Jace let the board know that the 20-year bond to remodel hospital and upgrade equipment could be paid off 10 years early. We have the funds available to pay this outstanding

balance off. Pam signed the paperwork for repayment which will lower tax rate for our taxpayers.

7. **Approve Bad Debt: No Report**

8. **OLD BUSINESS**
 - a. **Assisted Living Signage:** Cecil is still searching for a source to make the signage for Assisted Living and the Emergency Room waiting area.
 - b. **Practitioner Recruitment:** The search is still in progress. Katty Woollard, Dept Head of Assisted Living will be going to Brazil this summer and she will recruit while she is there.
 - c. **Medical Records:** Medical Records for Continuation of Care shows possible out migration of some patients.

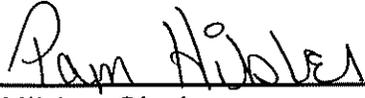
9. **NEW BUSINESS**
 - a. **Privileges for ER Physicians:** Cecil had paperwork for Pam to sign. Privileges for the following practitioners, Danielle Bergman , Todd Gaddis and Dr. Edrissi.
 - b. **CEO Education:** Cecil withdrew from this semester of his classes due to busy schedule and time management. He will start back next semester.
 - c. **New Board Member Education:** Shelley Teichmann was not able to be at this meeting, but Cecil will talk to her about beginning her board member education.

10. **EXECUTIVE SESSION:** None

11. **PUBLIC COMMENT:** None

12. **ADJOURNMENT:** The meeting was adjourned at 7:28 p.m. The next regular meeting will be on Monday, April 21, 2025 at 6 p.m.

Respectfully submitted,

Handwritten signature of Pam Hibler in cursive script.

Pam Hibler, Chairman

Handwritten signature of Marla Ford in cursive script.

Marla Ford, Board Member