

A regular meeting of the North Wheeler County Hospital District Board was held at the hospital at 6:00p.m. on December 15, 2025

MEMBERS PRESENT: Janie VanZandt, Chairman
Shelly Teichmann, Secretary
Ken Daughtry, Member
Brenda Sparlin, Member

Member not Present: Marla Ford, Vice Chairman

OTHERS PRESENT: Jace Henderson, CFO; Melissa Eagan, CEO; Skye Lane, NWCEMS Dept Head

1. **CALL TO ORDER:** Janie VanZandt, Chairman, called the meeting to order at 6:00 p.m.
2. **PRAYER:** Prayer offered by Jace Henderson
3. **ROLL CALL AND RECOGNITION OF GUESTS:** No guests present
4. **PUBLIC COMMENT:** None
5. **CONSENT AGENDA:**
 - a. **Minutes of the Previous Meeting:** November 17, 2025
 - b. **Payment of bills**
 - c. **Investments**
 - d. **QAPI**
 - e. **Date of next meeting:** January 19, 2026
Ken Daughtry made a motion to accept the items on the Consent Agenda, Brenda Sparlin seconded the motion, the vote was unanimously approved.
6. **MEDICAL STAFF REPORT:** Per Melissa Eagan, in November, the policies of each department and the rural bi-annual inspection are being reviewed
7. **EMS REPORT:** Skye Lane's report stated that all three trucks are stocked and in service. EMS continues to train in-house and online. Jody Davis and Skye were invited to LifeStar's quarterly SIMS lab on November 6. They participated in different scenarios and skills testing with the crew members. They have several education learning classes in the upcoming months that EMS will be attending. They are fully staffed. They completed 23 calls in August.
8. **CNO Report:** Melissa Eagan reported that they are adequately staffed. The staff will be participating in continuing education for trauma due to a trauma survey scheduled for Summer, 2026.
9. **FINANCIAL STATEMENT AND STATISTICS:** Jace Henderson and the board reviewed the balance sheet and the operating/income statement with the board.
 - a. **Billing Update:** Jace Henderson reported that things continue to go well with the Billing that is now being done inhouse. The Clinic billing is being done inhouse temporarily at this time.
 - b. **Phone System Install:** Jace Henderson reported that the new phone system has been installed.
10. **OLD BUSINESS:** None
11. **NEW BUSINESS:**
 - a. **Discuss, consider and possible action on: Jonathan Kolarik, N4Matrix Compliance Board Education:** Monthly reports for the QAPI (Quality Assurance and Performance Improvement) will be presented monthly based on a report schedule. There are 19

departments that report, and they will be divided into 4 groups and each group will report every 4 months. The departments reporting for the month of November are EMS, Assisted Living, Trauma/ER/Swingbed, Social Services and Physical Therapy

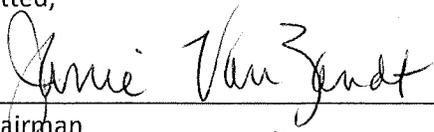
- b. **Discuss, consider, and possible action:** Policy and procedure review for Infection Control, Parkview Rural Health Clinic, Risk Management, Quality Assurance and Performance Improvement Privacy, Business Office, Emergency Management, Environmental Services and Home Health were reviewed by the board with Mellisa Eagan. Motion made by Brenda Sparlin to accept the policy changes and plans developed by the hospital for each of these departments/areas and seconded by Ken Daughtry. Motion passed unanimously.
- c. **Discuss, Consider and Possible action on: Torch Tele-Psych:** Melissa reviewed a presentation on the TORCH Tele Psych program, which is available to the organization at no cost through August, 2027. The program provides on demand psychiatric support for inpatient, outpatient, and emergency department settings, available 7 days a week, 7 am to 7 pm. Tele Psych is designed to help bridge gaps in psychiatric services while supporting providers in the management of chronic conditions. Motion to approve the use of these services made by Brenda Sparlin and seconded by Ken Daughtry. Motion passed unanimously.
- d. **Discuss, Consider, and Possible Action on Parkview Rural Health Clinic Biennial Review:** The Rural Health Clinic Comprehensive Evaluation Report was presented and was determined that there were no deficiencies that would threaten RHC certification or compromise patient care. The Motion was made by Ken Daughtry to accept this report and seconded by Brenda Sparlin. Motion passed unanimously.

12. EXECUTIVE SESSION (pursuant to Texas Government Code, section 551.074): The board went into executive session at 6:42 p.m. The board adjourned the executive session at 7:37 p.m.

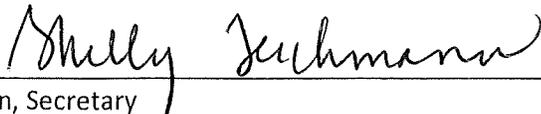
13. RETURN TO OPEN SESSION: Returned to open session at 7:38 pm. A motion was made by Ken Daughtry to approve, with noted changes, the interlocal agreement for ambulance service with the South District, ESD, and the County for a period of 1 year beginning January 1, 2026. Brenda Sparlin seconded the motion and the motion passed unanimously.

14. ADJOURNMENT: The meeting was adjourned at 8:01 p.m. The next regular board meeting will be on Monday, January 19.

Respectfully submitted,



Janie VanZandt, Chairman



Shelly Teichmann, Secretary

A special meeting at the North Wheeler County Hospital District Board was held at the hospital at 600 p.m. January 6, 2026

Members Present: Janie VanZandt, Chairman

Marla Ford, Vice-Chairman

Brenda Sparlin, Member

Ken Daughtry, Member

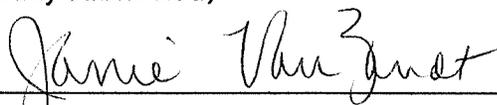
Members not Present: Shelly Teichman

Others Present: Melissa Eagan, CEO; Jace Henderson, CFO

1. **CALL TO ORDER AND PRAYER:** Janie VanZandt, Chairman, called the meeting to order at 6:00 p.m. with a prayer offered by Jace Henderson.
2. **OLD BUSINESS:**
 - a. None
3. **NEW BUSINESS:** presented by Melissa Eagan, CEO
DISCUSS, CONSIDER, AND POSSIBLE ACTION ON: Interlocal Agreement with Wheeler County and North Wheeler County Hospital District.
 - A. There are several areas on the agreement the County presented that are of concern and need to be changed before we agree on it.

ADJOURNMENT: The meeting was adjourned at 6:18 p.m.

Respectfully submitted,



Janie VanZandt, Chairman



Brenda Sparlin, Member