

A regular meeting of the North Wheeler County Hospital District Board was held at the hospital at 6 p.m. on May 20, 2024.

MEMBERS PRESENT: Pam Hibler, Chairman
Marla Ford, Vice-Chairman
Janie VanZandt, Secretary
Ken Daughtry, Member
Meghan Reid, Member

OTHERS PRESENT: Cecil Gaither, CEO; Jace Henderson, CFO; Skye Lane, EMS; Mandy Meadows, DON; Keisha Applewhite, Rural Health Clinic Department Head

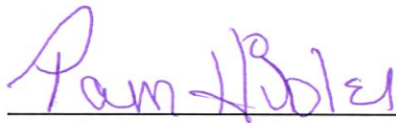
1. **CALL TO ORDER AND PRAYER:** Pam Hibler, Chairman, called the meeting to order at 6:00 p.m. with a prayer offered by Jace Henderson.
2. **RHC REPORT:** Keisha Applewhite from the Rural Health Clinic reported to the board on the status of the clinic. Patient numbers are down 17% from last year to this year. New patients are down 1% while no shows are down 53%. The clinic saw 621 patients during April and May, and a total of 2032 for the year. She stated that she needs to work on Medicare wellness visits, and she indicated that a survey will be coming soon.
3. **CONSENT AGENDA:**
 - a. **Minutes of the Previous Meeting:** April 15, 2024
 - b. **Payment of bills**
 - c. **Investments**
 - d. **QAPI**
 - e. **Date of next meeting: June 17, 2024**

Janie VanZandt made a motion to accept the items on the Consent Agenda. Marla Ford seconded the motion; the vote was unanimous.
4. **EMS REPORT:** Skye Lane stated that all three ambulances are fully stocked and in service. The team continues to train in-house and online. She is currently looking for more PRN, and she is trying to fill shifts as employees are setting vacation times. The department had an ambulance stationed at the Mobeetie Fire School training, and they responded to twenty-six calls in April.
5. **CNO REPORT:**
 - a. **Nurse Staffing:** Mandy Meadows' report stated that the hospital is fully staffed. One full-time RN switched to PRN to take a contract assignment due to pay. Parkview hosted a TNCC course on May 1-2 attended by nurses from Parkview, Canadian, and Perryton for recertification. Nurses Week celebrated our nurses with homemade ice cream, cake and cookies and chances to win gift cards.
6. **FINANCIAL STATEMENT AND STATISTICS:** Jace and the board reviewed the balance sheet and the operating/income statement with the board. Questions were asked by the board.
 - a. **Palo Duro G&P Suit Update** – The court date has been set for October 21, 2024, here in Wheeler.
 - b. **Preliminary Budget** - Jace Henderson presented the Preliminary Budget to the board which was reviewed and discussed.

- c. **Employee Insurance** - We will have to change to another group due to the issues.
 - d. **CT proposal** - We need to buy a new CT machine (\$430,000) and a new sonogram machine (\$70,000). These proposals are in the new budget.
7. **APPROVE BAD DEBT** - Jace presented the board with the Bad Debt report. After reviewing the list, Ken Daughtry made a motion to approve the report. Janie VanZandt seconded the motion; vote was unanimous.
8. **OLD BUSINESS**
- a. **Dr. Paul Elangwe payments** - Dr. Elangwe is keeping up with his payments.
 - b. **Update on Physician recruitment** - We are awaiting a decision from Dr. Bell. Dr. Edrissi will be coming to Wheeler in June to look for housing and will begin working at the hospital on July 1, 2024.
9. **NEW BUSINESS:**
- a. **Appointment of new Board Member, Election of Officers, Swearing In** - Meghan Reid was officially appointed to the board representing Precinct 1, replacing Zane Zybach. Meghan Reid and Marla Ford were sworn in as board members for 2024-2026. Janie VanZandt made a motion to keep Pam Hibler as Chairman, Marla Ford as Vice-Chairman, and Janie VanZandt as Secretary. Marla Ford seconded the motion; vote was unanimous.
 - b. **Conflict of Interest, Adverse Legal Action Questionnaire, Orientation Packet** - All board members completed conflict of interest statements and the adverse legal action questionnaire. Meghan Reid received her Orientation Packet.
 - c. **Tree removal vs trimming** - After reviewing pictures of a tree on the hospital grounds and the two bids received for removal vs trimming, Ken Daughtry made a motion to have the tree removed by Wes Darnell for \$3500. Janie VanZandt seconded the motion; vote was unanimous.
 - d. **Home visits** - Cecil Gaither, Keisha Applewhite, and the board discussed hiring a nurse practitioner to do home visits.
10. **PUBLIC COMMENT:** None

ADJOURNMENT: The meeting was adjourned at 7:54 p.m. The next regular board meeting will be on Monday, June 17, 2024, at 6 p.m.

Respectfully submitted,



Pam Hibler, Chairman



Janie VanZandt, Secretary